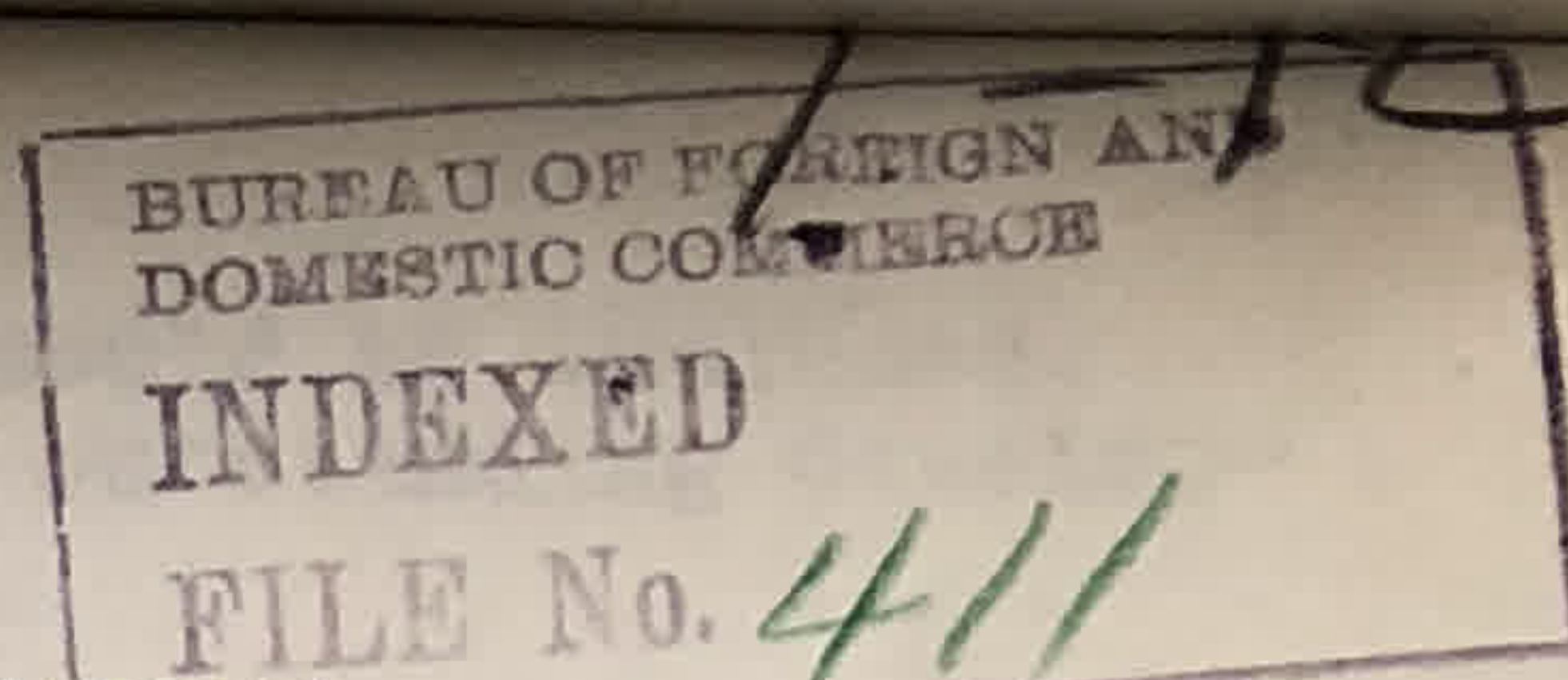


UNITED STATES
DEPARTMENT OF COMMERCE
BUREAU OF FOREIGN AND DOMESTIC COMMERCE

OFFICE OF COMMERCIAL ATTACHÉ
3 CANTON ROAD
SHANGHAI, CHINA

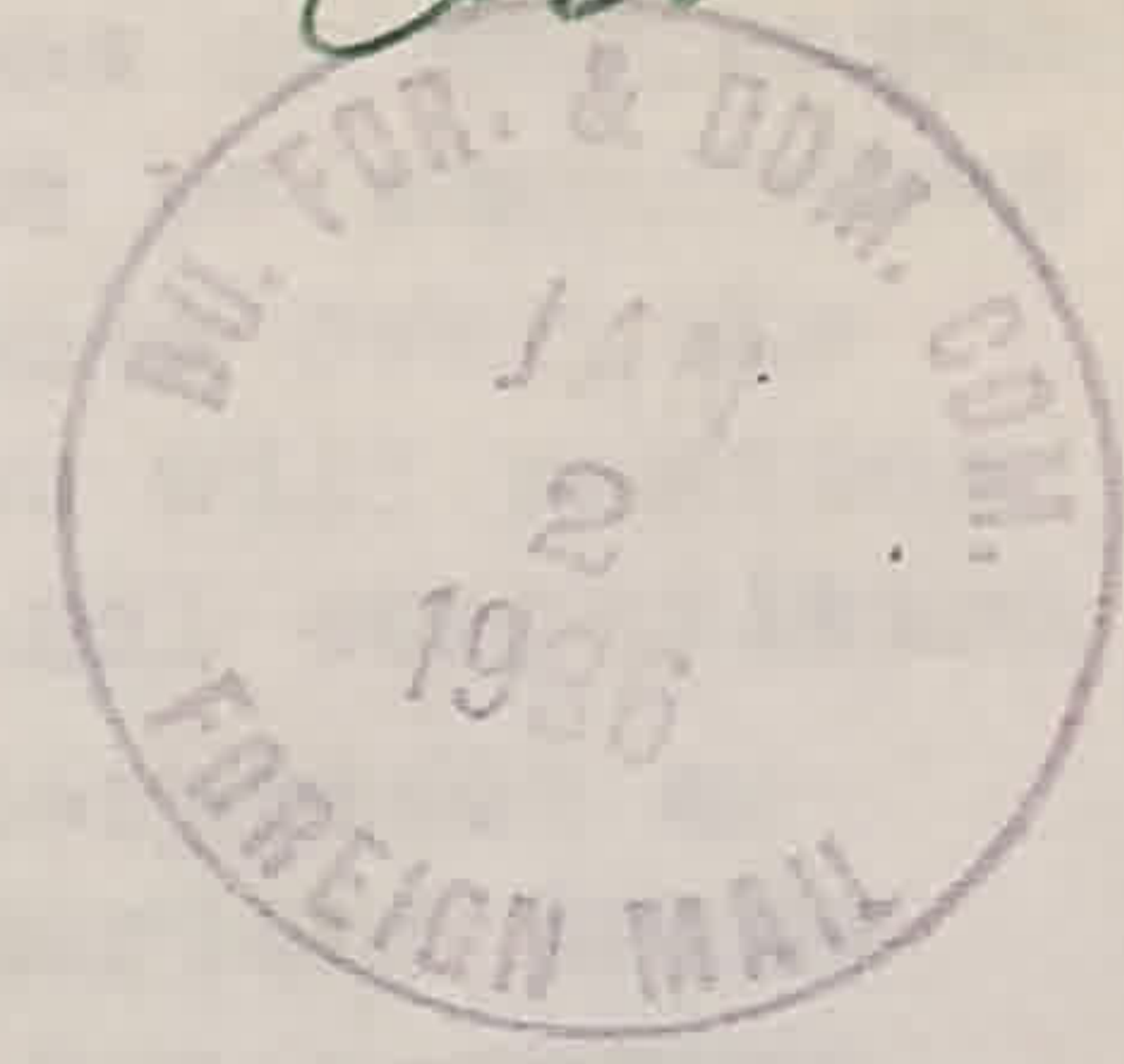
SHANGHAI



China

December 3, 1935.

This letter sent to Consular officers in
Hong Kong, Harbin, Mukden, Tientsin, Tsingtao,
Canton, Hankow, Amoy, Chefoo, Foochow, Swatow,
Tainan, Yunnanfu, and Haigon.



Annual Report.

In accordance with Section 597 of Article XXVIII of Consular Regulations as amended by the Department of State's instructions of August 23, 1933, Diplomatic Serial No. 2342, the annual report upon commerce and industries will be prepared by the Commercial Attache. This instruction authorizes the Commercial Attache to call upon the various Consular officers for contributions. I am, therefore, depending upon your office for material for this report regarding the trade of your Consular district for the year 1935. Kindly arrange to have this material reach our Shanghai office not later than January 12, 1936. I suggest that preparatory to compiling this material, the detailed instructions of the Department of State on this subject to which I have referred to above be carefully perused. As usual we shall omit a January 1 China Monthly Trade Report, thus leaving time free for compiling the annual review. We plan, as we did last year, to make a short digest of your annual report for use in the China Monthly Trade Report February 1 issue. As for your Consular district, I should like material dealing with the following topics:

- (1) General Business Conditions, including the outstanding political aspects and their influence on trade and industry.
- (2) Finance and Banking: This is a very important subject in light of the developments of the past year and should also embrace the credit and collection aspects.
- (3) Agriculture: Items of interest regarding principal crop yields for the year and the effects of this on the local economic situation.
- (4) Manufacturing and Construction: Any new developments along these lines, especially concerning new building construction and the installation of industrial plants will be of interest. A general resume covering the essential developments of the past few years so as to present the subject in perspective is especially important.
- (5) Transportation and Communications: This item should include railway, aviation and highway developments, also improvements in telegraphic and telephonic communications. A summary of

DEPARTMENT OF COMMERCE

OFFICE OF THE SECRETARY

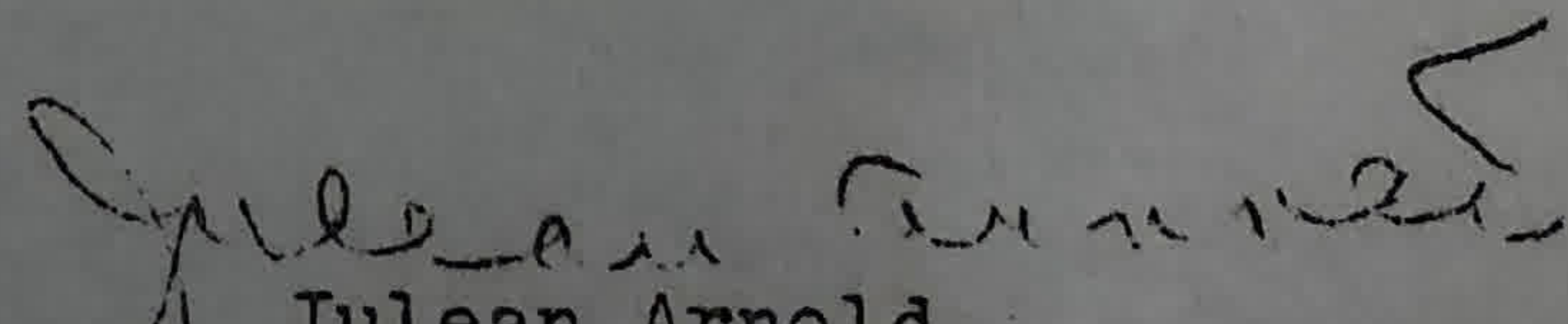
the shipping situation, where important, should be included. Regarding transportation, a summary of the outstanding developments during the past few years is desired.

- (6) Trade: In this connection the highlights in imports and exports, especially the reasons for unusual increases or decreases in any particular commodities, for the year should be summarized taking cognizance of the more important developments over the past few years. Naturally, in this connection you will mention any factors of outstanding interest in international competition and in the developments of Chinese industrial enterprises as affecting American trade. Also the effects on American trade of any changes in tariff or taxation schedules. Our manufacturers and exporters are, of course, especially interested in the outlook for the coming year in connection with this subject.
- (7) Conclusion or Summary: It will be very helpful if you could draft a 20 or 25 line summary covering the salient features of the material as above set forth in detail, indicating in a concise and comprehensive manner the outstanding developments for the year and a brief statement as to what appears to be the outlook for the coming year.

During the visit of the American Economic Mission to China, all members of the Mission expressed surprise regarding the great amount of reconstruction which has been done in China during the past few years, hence I suggest that the situation be viewed in perspective over a period of several years and so far as possible to do so, set forth possible future trends or prospects.

I assure you that I shall appreciate your helpful cooperation in this matter.

Sincerely yours,


Julean Arnold,
Commercial Attache.